

BOROUGH OF MANASQUAN AGENDA
September 19, 2022 7:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

As a courtesy to the public this meeting may be attended via zoom. If for any reason the zoom portion of this meeting fails or is disconnected the in-person meeting will continue and action can/will be taken. After signing in you will be put into a meeting room and the Municipal Clerk will allow you access just before the meeting time.

<https://us06web.zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Other Items

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 225-2022 Authorizing Mayor to Sign St. Denis Lease
2. 229-2022 Authorizing Fee For Notices of Tax Sale
3. 230-2022 Authorizing Electronic Tax Sales
4. 231-2022 Authorizing Purchase of TORO Tractor Through Cooperative Purchasing Program
5. 232-2022 Return of Rental Property Bond - 225 Third Avenue
6. 233-2022 Awarding Borough Hall Parking Lot Improvements - Meco, Inc.
7. 234-2022 Authorizing Clerk to Advertise Chemical Feed Modification
8. 235-2022 Authorizing Scope of Work Chlorine Feed System - Mott MacDonald
9. 236-2022 Tax Overpayment Refund - Olsen
10. 237-2022 Assign Municipal Representatives to Steering Committee Interlocal Emergency Medical Services - Bauer & Flarity
11. 238-2022 Awarding South Street and East Virginia Avenue Pumping Station Improvements - Allied Construction Group, Inc.
12. 239-2022 Authorizing Recreation Salary Adjustments - Ertle and Antonucci
13. 240-2022 Authorizing Additional Title and Promotion - Lang
14. 241-2022 Authorizing Additional Position and Salary Increase - Ewing
15. 242-2022 Authorizing Salary Adjustments - Greer, Abbott, Griffin, and Wells
16. 243-2022 Appoint Civil Service Title Assistant Recreation Supervisor (Borough Title Recreation Program Coordinator) - Toole
17. 244-2022 Authorizing Additional Position of Administrative Clerk/Deputy Registrar of Vital Statistics - Acciavatti
18. 245-2022 Authorizing Right of Way Acquisition - Streetscapes Project
19. 246-2022 Payment of Bills

Ordinances - Second Reading

1. 2381-22 AMENDING AND SUPPLEMENTING CHAPTER 31 (PLANNING BOARD), SECTION 31-13 (RULES AND REGULATIONS)

Committee Reports

Audience Participation On Any Subject (comments limited to 5 minutes)

Adjournment

**BOROUGH OF MANASQUAN
RESOLUTION
225-2022**

BE IT RESOLVED, that the Mayor of the Borough of Manasquan, and Municipal Clerk be and are hereby authorized to sign the Lease Agreement between The Borough of Manasquan and The Church of St. Denis for the use of a portion of the facility as outlined in the Lease Agreement..

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the September 19, 2022, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___YES ___NO						

**BOROUGH OF MANASQUA
RESOLUTION
229-2022**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sale pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send three (3) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Manasquan wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the greater tax base.

BE IT RESOLVED by the Council of the Borough of Manasquan that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the tax sale.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
230-2022**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the municipality of Manasquan Borough wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the municipality of Manasquan Borough, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
231-2022**

**RESOLUTION AUTHORIZING CONTRACTS WITH
CERTAIN APPROVED STATE CONTRACT
VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Manasquan, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Manasquan has the need on a timely basis to purchase goods or services utilizing State contracts for the purpose of the acquisition of a TORO Workman UTX Utility Vehicle; and

WHEREAS, the Borough of Manasquan intends to enter into contracts with: Storr Tractor Company, located at 191 Route 22, Branchburg, New Jersey, 08876 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, that the Borough of Manasquan authorizes the Purchasing Agent to purchase certain goods or services from said contractor by approved New Jersey State Approved Sourcewell Toro Contract #031121-TTC pursuant to all conditions of the individual State contracts, in the amount of \$28,602.20; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Manasquan pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 20, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Chief Financial Officer.

 MARK G. KITRICK

Mark G. Kitrick, Esq.
 Municipal Attorney
 2939 Highway 34, Suite 104
 Manasquan, NJ 08736

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 18th day of September, 2022 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

Storr Tractor Company
 3191 US 22
 Branchburg, NJ 08876
 State Contract # 031121-TTC

2. The funds certified herein as being available for the aforementioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

 AMY SPERA
 Chief Financial Officer

Accounts: _____

Amount \$ _____

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
232-2022**

WHEREAS, Borough Ordinance Section 15-2 governs the “Procedure to Handle Complaints against Rental Property Owners,” and

WHEREAS, the below listed property owner was ordered to post a bond with the Municipal Clerk’s Office for violating Section 15-2 during the summer of 2021; and

WHEREAS, this same property owner did not violate Section 15-2 during the summer of 2022; and

WHEREAS, Section 15-2 allows for the return of the bonds under these circumstances.

THEREFORE BE IT RESOLVED that the bond funds currently on deposit with the Borough Clerk’s Office shall be returned to the following property owners:

<u>NAME</u>	<u>ADDRESS</u>	<u>\$ AMOUNT</u>
Cindy McCann	225 Third Ave, Manasquan	\$800

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
233-2022**

**RESOLUTION AWARDING A CONTRACT FOR
BOROUGH HALL PARKING LOT IMPROVEMENTS
IN THE BOROUGH OF MANASQUAN, COUNTY OF
MONMOUTH STATE OF NEW JERSEY**

WHEREAS, public bids were advertised for and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for the Borough Hall Parking Lot Improvements Project; and

WHEREAS, the bids submitted for this project were:

BIDDERS	BASE BID
Meco, Inc.	\$149,023.50
Earle Asphalt Co,	\$149,113.13
Seacoast Construction	\$168,280.80
L&L Paving Company, Inc.	\$187,263.00
Shore Top Construction Corp.	\$192,511.30
Diamond Construction	\$244,866.51
Abhzeen Design	\$259,319.00

WHEREAS, seven (7) bids for this project were received; and

WHEREAS, Meco, Inc. submitted a base bid in the amount of \$149,023.50;

and

WHEREAS, the Borough Engineer has determined the bid by Meco, Inc. complies with the bid specifications and includes all required documentation and has recommended the award of the bid; and

WHEREAS, the Borough Council has determined, for the reasons set forth below, that the bid of Meco, Inc. is a responsive and responsible bid; and

WHEREAS, Borough Council is desirous of awarding a contract to Meco, Inc. for the Base for bid amount of \$149,023.50 for the project;

NOW THEREFORE IT BE IT RESOLVED on the 19th day of September 2022, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. This Bid award is subject to the review and approval of the Bid documents by the Manasquan Borough attorney.
2. Subject to the above condition, a contract in the amount of \$149,023.50 is awarded to Precise Construction Inc. for this project.
3. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a contract with Meco Inc.
4. A certified copy of this resolution shall be sent to:

Meco Inc.
P.O. Box 536
Clarksburg, NJ 08510

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 1, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Chief Financial Officer.

MARK G. KITRICK, ESQ.
Borough Attorney

Mark G. Kitrick, Esq.
2329 Route 34
Suite 104
Manasquan, NJ 08736

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 19th day of September 2022, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

Borough Hall Parking Lot Improvements

2. The funds certified herein as being available for the afore mentioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

ACCOUNT: _____

AMY SPERA
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
234-2022**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to advertise a Bid Notice for the Chemical Feed Modification at the Manasquan Water Treatment Plant.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
235-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Mott MacDonald, 3 Paragon Way, Freehold, New Jersey 07728, to provide for the Construction Administration and Inspection Services for the Modification of the Chlorine Feed System at the Manasquan Water Treatment Plant. The fee is as follows:

- Task 1 Construction Administration and Inspection Services \$24,500.00.00

For a rate not to exceed \$24,500.00 for the services outlined in the proposal dated September 9, 2022.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the September 19, 2022, meeting.

Barbara Ilaria, RMC, CMC
Municipal Clerk

CERTIFICATION

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 19th day of September 2022 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

Adequate funds in the amount of \$24,500.00 are available to defray the expenditure of money by the Borough under the following proposal, which is pending approval by the governing body:

Mott MacDonald – Construction Administration and Inspection Services for the Modification of the Chlorine Feed System at the Manasquan Water Treatment Plant.

Account: _____

Amy Spera
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
236-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan that,
County of Monmouth, State of New Jersey that:

WHEREAS a refund of monies is due to the following:

NAME: OLSEN, DENISE
 92 S. JACKSON AVE
 MANASQUAN, NJ 08736
 FORMERLY OF -

AMOUNT OF REFUND DUE: **\$3,529.67**

REASON FOR REFUND: **FORMER OWNER- ACH WITHDRAWAL
ISSUED**

Block 133 Lot 43.03
OLSEN, DENISE
92 S. JACKSON AVE
MANASQUAN, NJ 08736

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on September 19, 2022, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA __ YES __ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
237-2022**

**RESOLUTION AUTHORIZING THE BOROUGH OF
MANASQUAN TO ASSIGN MUNICIPAL
REPRESENTATIVES TO A STEERING COMMITTEE
IN ACCORDANCE WITH THE EXISTING SHARED
SERVICE AGREEMENT FOR THE PROVISION OF
BASIC LIFE SUPPORT EMERGENCY MEDICAL
SERVICES**

WHEREAS, in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. and N.J.S.A. 2B:12-1(c), in order to conserve resources and to provide for a more efficient and more economically sound dispatching services;

WHEREAS, the Borough of Manasquan and the Boroughs of Lake Como, Belmar and Sea Girt desire to add a Steering Committee to the existing Shared Service Agreement; Manasquan Borough to add Police Chief Michael Bauer as a Municipal Representative and Administrator Thomas Flarity as Alternate Municipal Representative; and

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that Chief Michael Bauer, Municipal Representative and Administrator Thomas Flarity, Alternate Representative be appointed as members of the Steering Committee EMS Shared Service Agreement.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at their September 19, 2022 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
238-2022**

**RESOLUTION AWARDING A CONTRACT FOR
IMPROVEMENTS TO SOUTH STREET AND EAST
VIRGINIA AVENUE SANITARY PUMPING STATIONS IN
THE BOROUGH OF MANASQUAN, COUNTY OF
MONMOUTH STATE OF NEW JERSEY**

WHEREAS, public bids were advertised for and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for Improvements to South Street and East Virginia Avenue Sanitary Pumping Stations; and

WHEREAS, one bid was received for this project:

	Base Bid	Alternate A	Total
Allied Construction Group, Inc.	\$509,000.00	\$487,000.00	\$996,000.00

WHEREAS, Allied Construction Group, Inc. submitted a base bid in the amount of \$509,000.00 with an Alternate A in the amount of \$487,000.00 for a total of \$996,000; and

WHEREAS, the Borough Engineer has determined the bid by Allied Construction Group Inc. complies with the bid specifications and includes all required documentation and has recommended the award of the bid; and

WHEREAS, the Borough Council has determined, for the reasons set forth below, that the bid of Allied Construction Group, Inc. is a responsive and responsible bid; and

WHEREAS, the Borough Council is desirous of awarding a contract to Allied Shorelands Inc. for the base bid \$509,000.00 with Alternate A in the amount of \$487,000.00 for a total amount of \$996,000.00 for the project.

NOW, THEREFORE BE IT RESOLVED on the 19th day of September, 2022, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. This Bid award is subject to the review and approval of the Bid documents by the Manasquan Borough Attorney.
2. Subject to the above condition, a contract in the total amount of \$996,000.00 is awarded to Allied Construction Group, Inc. Inc. this project.
3. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a contract with Shorelands Construction Inc.
4. A certified copy of this resolution shall be sent to:

Allied Construction group, Inc.
499 Washington Road
Parlin, NJ 08859

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at a special meeting held on September 19th, 2022

BARBARA ILARIA, RMC
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 1, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Chief Financial Officer.

MARK G. KITRICK, ESQ.
Borough Attorney

Mark G. Kitrick, Esq.
2329 Route 34
Suite 104
Manasquan, NJ 08736

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 19th day of September 19th, 2022, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body.

2. The funds certified herein as being available for the aforementioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

ACCOUNT:

AMY SPERA
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
239-2022**

BE IT RESOLVED that the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has authorized that the base salary of the below listed Borough of Manasquan Recreation employees be adjusted as follows:

Civil Service Title Superintendent of Recreation Erik Ertle \$60,000
(Borough Title - Recreation Director)

Civil Service Title Part Time Recreation Supervisor Steven Antonucci \$30,000
(Borough Title - Assistant Recreation Director)

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be sent to the above-named employees.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the September 19, 2022, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
240-2022**

WHEREAS, Ms. Patricia Lang currently serves as the Payroll Clerk/Account Clerk; and

WHEREAS, Ms. Lang has been recommended to be promoted to Sr. Payroll Clerk/Account Clerk; and

WHEREAS, Ms. Lang has also been recommended to assume the duties of Water and Sewer Collector as part of her Account Clerk responsibilities in the Borough of Manasquan.

NOW, THEREFORE BE IT RESOLVED on the 19th day of September 2022, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Patricia Lang is promoted to Sr. Payroll Clerk/Account Clerk with an increase in annual salary of \$5,000.
2. Patricia Lang is assigned the responsibilities of Water and Sewer Collector to include customer billing and relations, data input/analysis, revenue reporting, and related general administration as part of her position as Account Clerk with a salary increase of \$10,000.
3. Should the responsibilities of Water and Sewer Collector be removed from Ms. Lang’s title, the associated salary increase reflected in para. 2 above shall also be removed.
4. The effective date of this appointment is September 20, 2022.
5. A certified copy of this resolution shall be sent to:

Patricia Lang

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on September 19, 2022.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

BARBARA ILARIA, RMC, CMC

Municipal Clerk

**BOROUGH OF MANASQUAN
RESOLUTION
241-2022**

WHEREAS, Jaclyn Ewing currently serves as a Civil Service title of Assistant Recreation Supervisor (Borough title Recreation Program Coordinator); and

WHEREAS, Ms. Ewing has been recommended to receive an increase in her hourly rate for the above title; and

WHEREAS, Ms. Ewing has also been recommended for the additional position of Civil Service title of Part Time Public Information Assistant (Borough title Social Media Coordinator); and

NOW, THEREORE BE IT RESOLVED on the 19th day of September 2022, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Jaclyn Ewing shall receive an increase to \$21.50 per hour for Civil Service title of Assistant Recreation Supervisor (Borough title Recreation Program Coordinator).
2. Jaclyn Ewing is appointed to the Civil Service title of Part Time Public Information Assistant (Borough title Social Media Coordinator) at a salary of \$20,000.
3. A certified copy of this resolution shall be sent to:

Jaclyn Ewing

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on September 19, 2022.

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

BARBARA ILARIA, RMC, CMC
Municipal Clerk

**BOROUGH OF MANASQUAN
RESOLUTION
242-2022**

BE IT RESOLVED that the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has authorized that hourly rate be increased for the following:

Part Time Records Support Tech	Trish Greer	\$20.00 per hour
Part Time Keyboard Clerk 1	Michelle Abbott	\$26.00 per hour
Civil Service title Assistant Recreation Supervisor (Borough Title - Recreation Program Coordinator)	Richard Griffin	\$21.50 per hour
Civil Service title Assistant Recreation Supervisor (Borough Title – Recreation Program Coordinator)	Douglas Wells	\$21.50 per hour

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be sent to the above-named employees.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the September 19, 2022, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
243-2022**

WHEREAS, the Borough of Manasquan is desirous of appointing a Civil Service title of Assistant Recreation Supervisor (Borough title Recreation Program Coordinator) in the Recreation Department; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, appoint Tyler Toole, Manasquan, New Jersey to the Civil Service Title of Assistant Recreation Supervisor (Borough Title - Recreation Program Coordinator) for Borough of Manasquan Recreation at the hourly rate \$21.50.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be sent to:

Tyler Toole

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on September 19 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
244-2022**

WHEREAS, Nancy Acciavatti currently serves as the Deputy Municipal Clerk and Co-Planning Board Secretary; and

WHEREAS, Ms. Acciavatti has been recommended for the additional position of Administrative Clerk/Deputy Registrar of Vital Statistics for the Clerk’s Office in the Borough of Manasquan; and

NOW, THEREFORE BE IT RESOLVED on the 19th day of September 2022, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Nancy Acciavatti is appointed as Administrative Clerk/Deputy Registrar of Vital Statistics.
2. The salary for this position is \$10,000 annually.
3. A certified copy of this resolution shall be sent to:

Nancy Acciavatti

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANSQUAN
RESOLUTION
245-2022**

RESOLUTION AUTHORIZING THE ACQUISITION OF RIGHT-OF-WAY FOR THE CONSTRUCTION OF THE NEW JERSEY DEPARTMENT OF TRANSPORTATION 2016 TRANSPORTATION ALTERNATIVE PROGRAM BUSINESS DISTRICT STREETSCAPES IMPROVEMENTS PROJECT IN THE VICINITY OF THE INTERSECTION OF MAIN STREET AND ROUTE 71

WHEREAS, the Borough has been approved for \$3 million in grant funding to design and construct the downtown NJDOT/Federal Streetscapes project (Streetscapes project); and

WHEREAS, the Borough has been engaged for several years in the engineering design phase for the Streetscapes project; and

WHEREAS, the final engineering design for the Streetscapes project requires the acquisition of approximately 20 easements from private property owners (permanent maintenance and/or temporary construction easements); and

WHEREAS, the Chief Financial Officer has certified that funds are available for the title searches, appraisals, legal services and just compensation to execute these acquisitions.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at their September 19, 2022, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
246-2022**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$3,215,858.76
Water/Sewer Fund	\$19,711.93
Water/Sewer Capital	\$35.56
Beach Fund	\$29,869.05
Beach Capital	\$1,530.00
Grants	\$2,273.92
General Capital	\$61,555.00
Recreation Trust	\$24,244.24
Misc Trust	\$2,737.07
Animal Control	\$34.80

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on September 19, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
ORDINANCE NO. 2381-22**

**ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 31 (PLANNING BOARD), SECTION 31-13
(RULES AND REGULATIONS) OF THE BOROUGH OF
MANASQUAN CODE IN THE BOROUGH OF
MANASQUAN, COUNTY OF MONMOUTH, STATE OF
NEW JERSEY**

WHEREAS, pursuant to the Revised General Ordinance of the Borough of Manasquan Code, Section 31-13 refers to Rules and Regulations; and

WHEREAS, the Manasquan Borough Council of the Borough of Manasquan is desirous of amending certain zoning requirements; and

WHEREAS, the Manasquan Borough Council has determined that it is in the best interests of the health, safety and welfare of the residents of the Borough to amend these Zoning Requirements; and

NOW THEREFORE BE IT ORDAINED AS FOLLOWS:

Section 1: Section 31-13 refers to Rules and Regulations of the revised general ordinances of the Borough of Manasquan is hereby Amended as follows:

The Planning Board shall adopt such rules and regulations as may be necessary to carry into effect the provisions and purposes of this chapter. In the issuance of subpoenas, administration of oaths and taking of testimony, the provisions of the County and Municipal Investigations Law, N.J.S. 2A:67A-1 et seq., shall apply.

- a. Subject to the terms and conditions of N.J.S.A. 40A:9-12.1, the position of a planning board member shall be deemed vacant upon a member's absence for more than six consecutive weeks, or three consecutive meetings, whichever shall be of longer duration, without being excused, within the term for the position held by the individual.
- b. All members and alternate members of the planning board, except for the Class II member, shall be municipal residents of the Borough of Manasquan.

Section 2: Construction and effective date

- (a) Should any section or provision of this ordinance be held invalid in any proceedings, the same shall not affect any other section or provision of this ordinance, except insofar as the section or provisions so held invalid shall be inseparable from the remainder of any such section or provision.
- (b) Chapter 97, et seq., of the Borough of Manasquan Code and all ordinances and parts of ordinances inconsistent with this Ordinance herewith are hereby repealed.
- (c) This ordinance shall become effective following its final passage and publication according to the law.

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that Ordinance No. 2381-22 is being introduced at a meeting of the Mayor and Council of the Borough of Manasquan on the 6th day of September 2022 and read for the first time. The said Ordinance is going to be considered for final passage by the Mayor and Council at Borough Hall, 201 East Main Street, Manasquan, NJ 08736 at 7:00p.m. on the 19th day of September 2022. At such time and place, or at any such time or place to which said meeting may be adjourned, all interested persons will be given an opportunity to be heard concerning said ordinance. A copy of this ordinance can be obtained without cost by any member of the general public at the office of the Municipal Clerk in Borough Hall between the hours of 9:00 a.m. and 4:00 p.m. on Monday through Friday, except on legal holidays.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

Mark G. Kitrick, Esquire
Municipal Attorney
2329 Route 34 S
Suite 104
Manasquan, NJ 08736

Passed on First Reading and Introduction: September 6, 2022
Approved on Second Reading and Final Hearing: September 19, 2022

Edward G. Donovan
Mayor